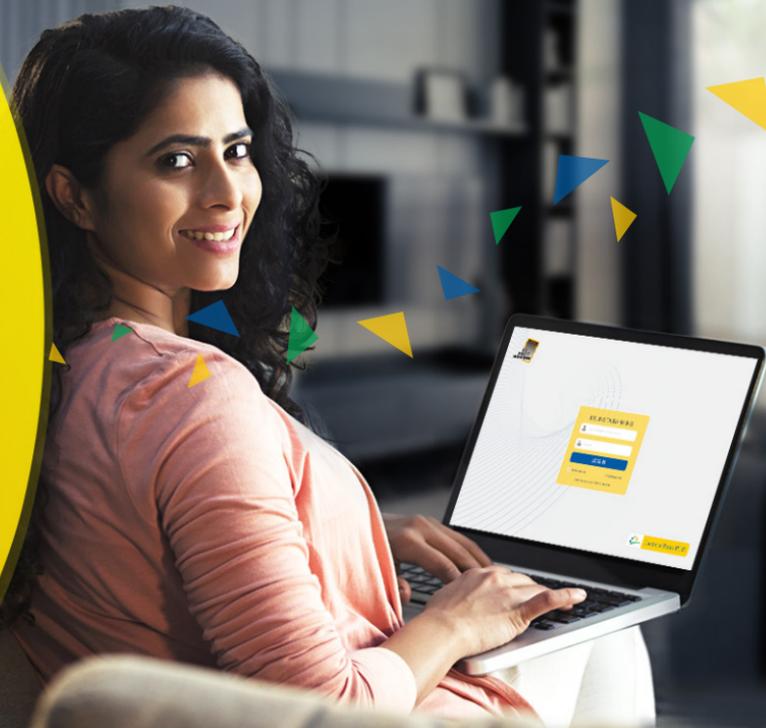




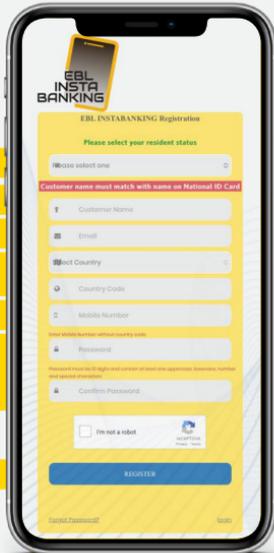
Eastern Bank PLC.

EBL INSTA BANKING

User Manual



Step 01 - Registration



Select Resident Status

Enter name as per NID

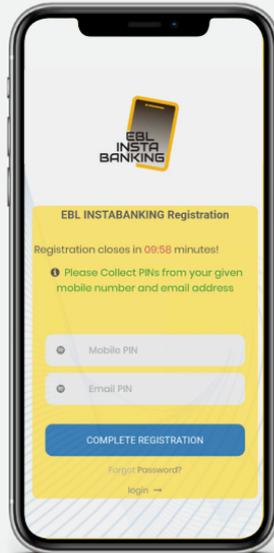
Enter Valid Email Address

Select Country if Non-Resident
Bangladeshi

Enter phone no

Enter 12 digit password with at least
one Uppercase, Lowercase,
Number & Special character

Press REGISTER to proceed

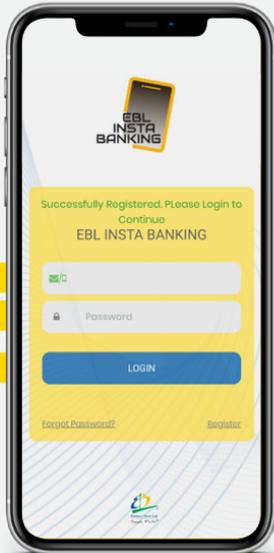


Enter PIN sent to your phone no

Enter PIN sent to your Email

Press COMPLETE REGISTRATION
to proceed

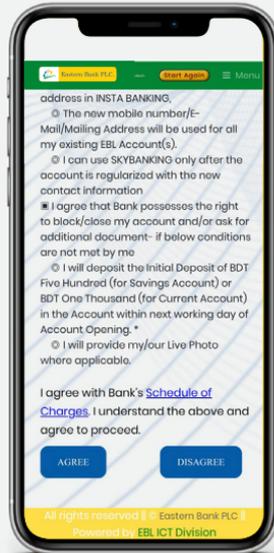




Enter your Email/Phone no

Enter your password

Press **LOGIN** to proceed



Press **AGREE** to proceed

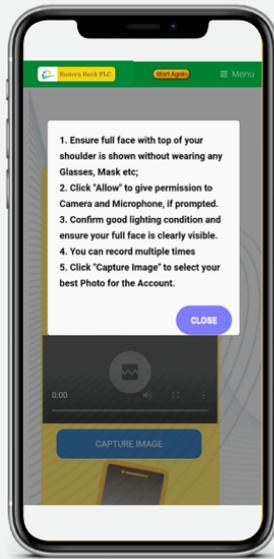
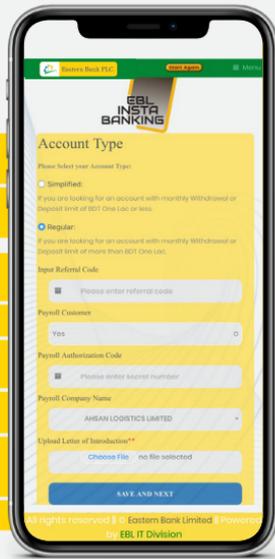




Step 03 Selecting Account Type

Step 04 Customer Photo Capture

- Select **Simplified** if Monthly transaction Need is BDT 1lac or less
- Select **Regular** if monthly transaction need is more than BDT 1lac
- Enter Referral Code if referred to EBL Insta banking
- Select Payroll Customer (if applicable)
- Enter Payroll Authorization Code (if applicable)
- Select Payroll Company Name (if applicable)
- Upload Letter of Introduction (if applicable)- Mandatory for Payroll Banking Customers
- Press **SAVE AND NEXT** to proceed

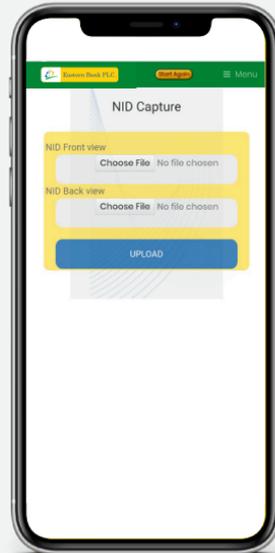
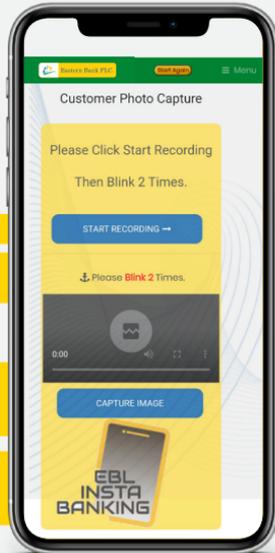


Read and Follow Instructions to capture customer Photo and Press **CLOSE**



Step 04(Cont.)
Customer Photo Capture

Step 05
NID Capture



Press **START RECORDING**

Blink the number of time(s)
as instructed

After Recording, Press **CAPTURE
IMAGE** to capture your image
as you choose

Click Proceed that will appear
after **CAPTURE IMAGE** is clicked
to move to next step

Capture **NID front view** or
Choose file of NID front view

Capture **NID back view** or
Choose file of NID back view

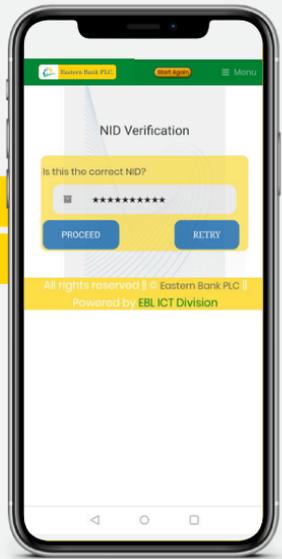
Press **UPLOAD** to proceed





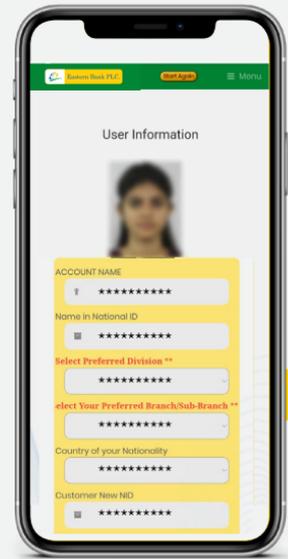
Step 05(Cont.)
NID Capture

Step 06
USER INFORMATION UPDATE



Press **PROCEED** if your correct NID is shown

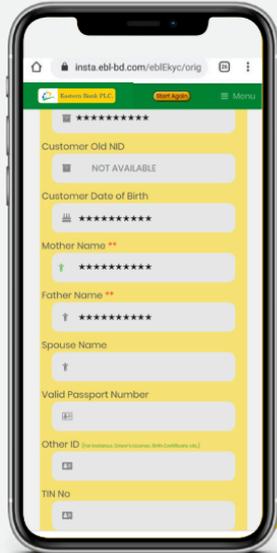
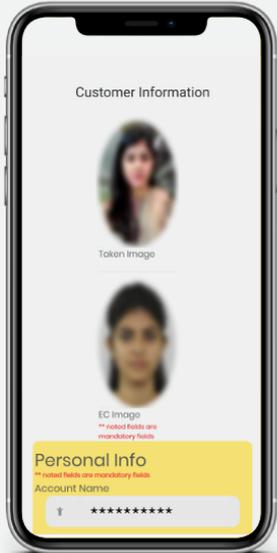
Press **RETRY** if your correct NID is not shown/Blank



Select your Preferred Division, Branch/Sub-Branch & Press NEXT



Step 06(Cont.)
USER INFORMATION UPDATE



Enter **Mother Name** in English (Mandatory)

Enter **Father Name** in English (Mandatory)

Enter **Spouse Name** in English (If Applicable)

Enter **Passport Number** (Not Mandatory)

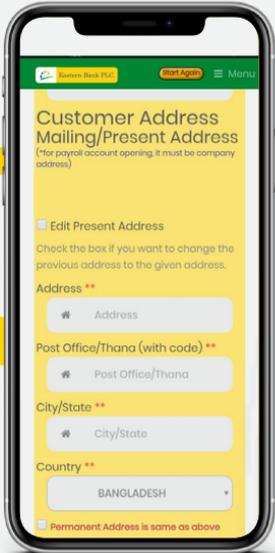
Enter **Other ID** (Not Mandatory)

Enter **TIN No.** (Not Mandatory)

Step 06(Cont.)
USER INFORMATION UPDATE

Enter Mailing/Permanent Address

Select if Present and Permanent Address is same



Customer Address Mailing/Permanent Address
(For payroll account opening, it must be company address.)

Edit Present Address

Check the box if you want to change the previous address to the given address.

Address **

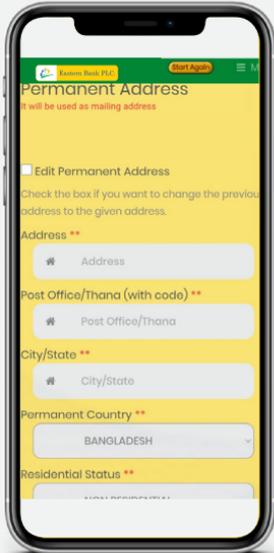
Post Office/Thana (with code) **

City/State **

Country **

Permanent Address is same as above.

Enter Permanent Address (for Non-resident Bangladeshis it will be treated as Mailing Address)



Permanent Address
It will be used as mailing address.

Edit Permanent Address

Check the box if you want to change the previous address to the given address.

Address **

Post Office/Thana (with code) **

City/State **

Permanent Country **

Residential Status **



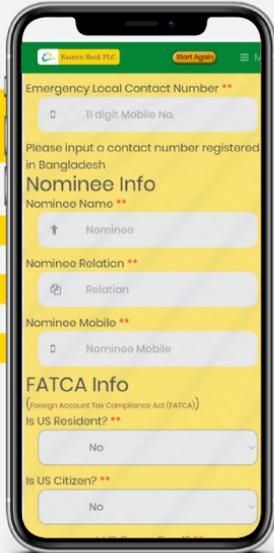
Step 06(Cont.)
USER INFORMATION UPDATE

Enter Emergency Local Contact Number (applicable for Non-resident Bangladeshis)

Enter Nominee Name

Enter Nominee's Relationship with you

Enter Nominee's Mobile Number



Emergency Local Contact Number **

Please input a contact number registered in Bangladesh

Nominee Info
 Nominee Name **

Nominee Relation **

Nominee Mobile **

FATCA Info
 (Foreign Account Tax Compliance Act (FATCA))

Is US Resident? **

Is US Citizen? **



Ashfaqur Hassan

Nominee Relation **

FATCA Info
 (Foreign Account Tax Compliance Act (FATCA)) Is US Resident? **

Is US Citizen? **

Have you got US Green Card? **

Have you got US Registered Phone Number? **

Please provide your US TAX No/Social Security No

Profession Related Query
 Profession Type **

Provide US TAX NO/SSN if any FATCA info is selected YES





Step 06(Cont.)
USER INFORMATION UPDATE

Enter Profession related Information

Profession Related Query

Profession Type **

Select one

Profession **

Source of Fund **

Source of Fund

Monthly Average No of Transactions (approx) **

0

Monthly Average Income (approx) **

Monthly Average Income

Cheque Requirement

Do you want cheque book? **

Yes

NEXT

All rights reserved | © Eastern Bank PLC.

Enter Average monthly No of Transaction (e.g.; 1,2,10 etc) and Average monthly Income

Select if you want Chequebook

Press NEXT to proceed

Attachments

** needed fields are mandatory fields

Nominee Picture**

Choose File No file chosen

Nominee NID**

Choose File No file chosen

Utility Bill (Address Proof)**

Choose File No file chosen

Signature of Applicant**

Choose File No file chosen

Please capture signature photo from a blank white page

Proof of Submission of Tax Return (Optional)

Choose File No file chosen

Proof of Income **

All rights reserved | © Eastern Bank PLC.

Upload Nominee Picture and NID (Mandatory)

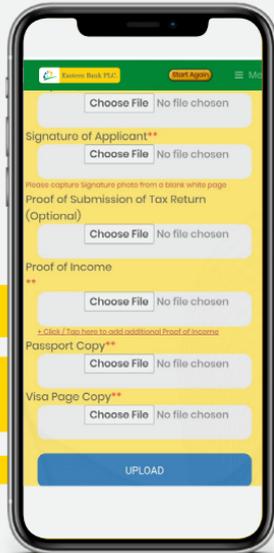
Attach Utility Bill (Mandatory)
*Not older than last six months

*Upload photo of signature written on plain white paper.

Attach Proof of Submission of Tax Return (Not Mandatory)



Step 06(Cont.)
USER INFORMATION UPDATE

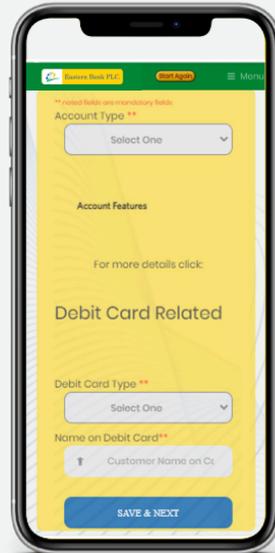


Attach Proof of income
(Mandatory if Regular Account)

Upload Passport Copy and
Visa Page Copy (Applicable only for
Non-resident Bangladeshis)

Press **UPLOAD** to proceed

Step 07
Account type and
Debit Card selection



Select Account type from list

See short features of accounts here

Click here to see detailed features
of accounts here

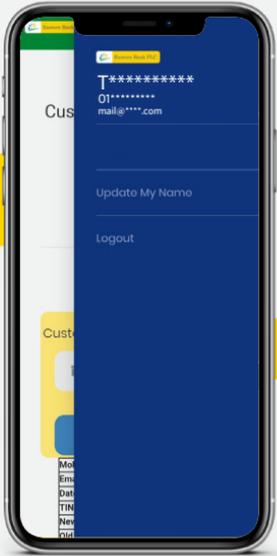
Select Debit Card type

Enter Your Name for Debit Card

Press **SAVE & NEXT**

Modify Name as Per NID
OR
Start from the Beginning

Select UPDATE MY NAME from Menu if you need to change your name as per NID

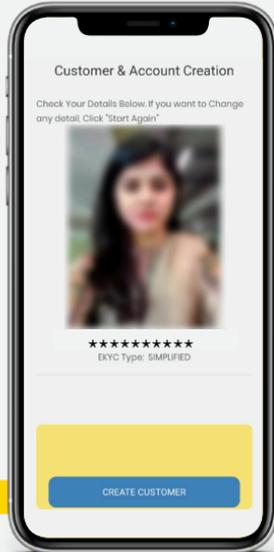


Enter **Start Again** to Start From the beginning (Note: All previous data will be lost)

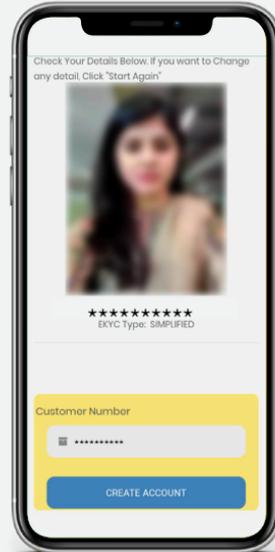


Step 08
Customer ID Creation

Step 09
Customer Account Creation



Press CREATE CUSTOMER to proceed



This is your Seven Digit Customer ID/CIF Number

Press CREATE ACCOUNT to proceed



Account Created Successfully

This is your Customer ID/CIF Number

This is your Account Number

Click the icon to download
SKYBANKING App

